



Accounting Program Advisory Committee Meeting
March 6, 2024
1:30 PM – 2:30 PM
Via Zoom

Members Present

John Gerardi (Professor), Pablo Romero (Professor), Deanna Huggins, Craig Donahue (Regional Employer Engagement Manager), Derrick Armendariz (City of La Quinta), Stephanie Ruther (CPA), Bhavna Kaushal (Student), Vera Madero (CPA), Robert Hendrix (Director of Finance), Manuela Felix (Student)

Recorder – Deanna Huggins

I. Call to Order - Welcome/Introductions

- 1:34 pm

II. Role of Advisory Committees

- Establishing the Curriculum to
 - Help students with job placement
 - Student transfer

Discussion Items

III. Overview of current Certificate and Associate of Science Degree requirements

- Certificate
- Associate in Accounting
- Serves both purposes for transfer to university and certificate for job placement
- Consider stacking certificates under Accounting Associates/Business 2.0 ADT; very well received by group

IV. Overview of current accounting class offerings with associated prerequisites

- BUAC 003 Accounting for Government and Non-Profit
- BUAC 004 Tax Accounting
- BUAC 004A Individual Income Tax
- BUAC 005 Tax Accounting II
- BUAC 010 Accounting QuickBooks
- BUAC 013 Payroll Accounting
- BUAC 019 Excel Spreadsheets for Accounting
- BUAC 066 Bookkeeping
- BUAC 020A Financial Accounting
- BUAC 020B Managerial Accounting in the Business Environment

- BUAC 095A Accounting Work Experience

V. Discussion of potential new courses

- Add new course; challenge is we will need to drop another course
- Data Analytics in Accounting
- Auditing
- Fraud Examination
- Advanced QuickBooks; taught online, teaches you how to use QuickBooks. (It is recommended that the students take prior classes before taking the QuickBooks class)

VI. Discussion of potential new certificates

- QuickBooks online Certificate 9/10 units
- Government/Non-Profit Certificate 14 units
- Tax Preparer Certificate 14 units
- Bookkeeping Certificate 12 units
- Skill builder (to get a foot in the door)
- **Action Item to Approve New Certificates**
 - Motion Approved

VII. Good of the Order

- John Gerardi – always looking for adjunct instructors
- Students; did COD provide you with the tools you needed and did you feel prepared
 - Bhavna Kaushal – COD classes are longer and CSUSB same information but less time
 - Manuela Felix – COD really prepared them for transferring to CSUSB
- Suggestion-
 - Derrick Armendariz – offering a Purchasing class as an introductory class

Meeting Adjourned

2:35 PM

Next Meeting

TBD